



Civil Aviation Committee - Armenia

Ramp Inspector On-the Job Training (OJT) programme
duration 5 days



Yerevan, Armenia

13 – 17 June 2022

Venue: CAC Armenia

Ciconia Aviation Services is an EASA approved
Ramp Inspection Training Organization (RITO)
approval reference NL-RITO-401/3

RI Programme – OJT

Aim of the Training Course

The overall objective of the On-the-Job Training (OJT) is to teach the trainee how to perform ramp inspections on foreign aircraft. This is conducted in a real environment (aircraft landing/departing at Yerevan airport).

During the 5 inspection days there should be sufficient time to perform the minimum required 12 inspections, however depending on the volume of traffic at the airport. There will be 1 OJT instructor/senior inspector from Ciconia Aviation.

Particular emphasis is placed upon: inspection methodology, which areas of the aircraft to inspect, where to inspect and what to look for.

To this end, the OJT Training shall:

- Review the execution of the inspections paying particular attention to the proper application of procedures, checklists and policies, preparation, debriefing etc.
- Present how a proper inspection is carried out
- Subject to the required qualification of the trainee and on which items he/she needs to be trained:
 - Instruct how to inspect in the flight deck (checklist A-items)
 - Instruct how to inspect in the aircraft cabin (checklist B-items)
 - Instruct how to inspect during the aircraft walk around check (checklist C-items)
 - Instruct how to inspect in the cargo holds (checklist D-items)

During the OJT there will be ample time for questions raised by the trainee(s), preparation of the Ramp Inspections, execution of the Ramp Inspections and debriefing.



Day #1 – #5 (13 – 17 June-2022) – OJT – Yerevan airport

Moderator: D. Rodis

Venue: Yerevan airport

TENTATIVE PROGRAMME (*timing subject to availability of aircraft for ramp inspections*)

08:00 - 08:05 Opening and Welcome – *Mr. D. Rodis, Senior Inspector - Ciconia Aviation*

08:05 - 09:00 Preparation

Mr. D. Rodis, Senior Inspector Ciconia Aviation

- scheduling
- feedback previous day

09:00 – 16:30 OJT (Yerevan Airport)

Mr. D. Rodis, Senior Inspector Ciconia Aviation

- Flight Deck (i.e. Documents, Manuals)
- Aircraft Cabin (i.e. Safety equipment)
- Aircraft Exterior (i.e. during walk-around verification of apparent technical condition)
- Cargo holds (i.e. cargo carried and cargo hold condition)

16:30 - 17:00 Debriefing

Mr. D. Rodis, Senior Inspector Ciconia Aviation

- debriefing

17:00 Close of the day

Services: Terms and Conditions

Ramp Inspection On-the-Job Training (OJT)

- Duration:
 - 5 days
- Agreed dates:
 - week 24 (13 – 17 June 2022)
- Number of participants for the OJT:
 - 1 participant from CAC Armenia
- Course material & handouts language: English
- Course delivery: by 1 senior instructor, Mr. Konstantinos (Dinos) Rodis from Ciconia Aviation Services
- Training facilities: CAC Armenia
- GDCA kindly requested to arrange access to the airport for the OJT
- Venue: Yerevan, Armenia
- Offer proposal, date & validity: 2022-CAS-05-T-NAA dated 10 June 2022
- Services Fee (VAT shifted to recipient, based on article 56 European VAT Directive (2006/112/EC)):
 - **€ 7.500,- fee for 5 days Ramp Inspection On-the-Job Training (OJT); this lump-sum fee also includes instructors' expenses related to air travel and hotel lodging;**
 - Payment condition:
 - Invoice is due 14 calendar days after start of the training
 - This fee covers delivery of the on-the-job training course, training material (when applicable), and all associated instructor expenses.



Service delivery: Terms and Conditions

For acceptance:

Organization & name **Ciconia Aviation Services**
Mr. W. Ovaa

Signature & date

10 June 2022

CICONIA
AVIATION SERVICES

Civil Aviation Committee
Republic of Armenia
Mr. Mikael Zalinyan

General Secretary

10 June 2022



Upon acceptance of this proposal, confirmation will be acknowledged through sending of an invoice. Please provide the correct invoice address.

Organization **Civil Aviation Committee of RA**

VAT number **01204231**

Address **Zvartnots Airport, 0042, Yerevan, Armenia**

ZIP Code **0042** State **Yerevan**

Name of contact person **Mr. Mikael Zalinyan**

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