

Proposal OJT CAC Armenia FOD Inspectors (23-March-2023)

Task background

Armenia is also one of EASA's Pan-European Partners (PANEP). This is a community of non-EASA European countries with which EASA cooperates on the implementation of the EU aviation safety rules - either in the framework of comprehensive aviation agreements already concluded with the EU or in anticipation of such agreements.

As part of the PANEP agreement EASA carries out standardization visits on the basis of agreed standards, methods, principles and procedures. These standardization visits have the purpose to identify the compliancy level of S P006 Standardization Inspection Procedures including all relevant work instructions and standardization bulletins as published in SINAPSE.

In June 2020 the EU banned all seven airlines registered in Armenia from operating regular flights to the EU, saying they failed to meet international aviation safety standards.

Task description

The Civil Aviation Committee at the Government of the Republic of Armenia has redefined all internal working procedures for flight operations inspectors in accordance with the EASA guidelines. The goal is to recertify the Air Operating Certificate for all four existing commercial air transportation organizations in accordance with these new working procedures.

The new working procedures have been redefined by an administrator at the CAC and have not been proofed in practice yet. Ciconia Aviation has received three manuals from the CAC intended to be used for flight operations inspections.

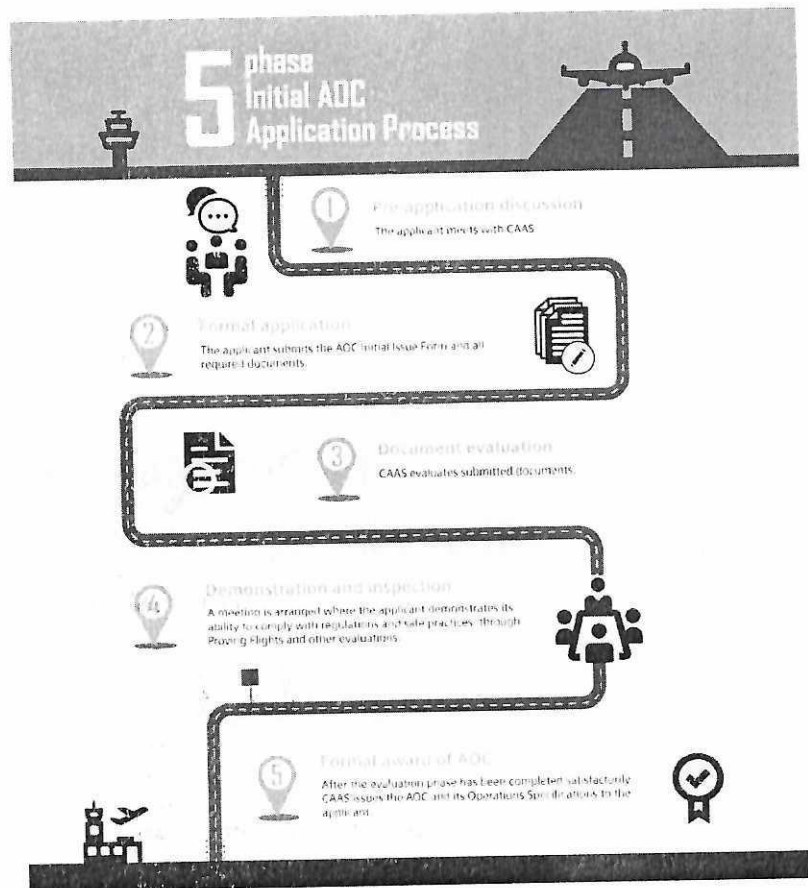
The CAC requests this recertification work to be performed as part of an On-the-Job-Training (OJT) program developed, executed and supervised by a subcontracted organization.

It is envisioned that this OJT program contains the following elements:

- Remote training on AOC issuing principles based on the new CAC internal procedures and industry standard for the flight operations inspection department (performed/planned 24, 25 & 28 October 2022 and 22-23/28 November 2022)
- On-site visits to perform and coach the existing flight operations inspectors in assessing submitted documents, manuals, procedures from the CAT organization to be re-certified.

Based on experience with similar requests (DGAC Indonesia, PACA Oman, Maldives CAA) and considering the efficient use of resources and time constrains the following working method is proposed for the OJT:

Phase	Topic	Contents	Duration	Period
3	Onsite Session	During this session we will perform the formal desk-audit on the formal application package from the AOC holder. The session will consist of a desk-audit at the CAC offices during which the Operating Manuals, Training Programs, Compliance with requirements, assessment of key management personnel and the nature of the proposed operation are reviewed and assessed. The product of this session is an initial statement on compliance of the applicants and a structured document evaluation. The instructor will guide the flight operations inspectors in performing an on-site audit of the AOC holder focused on operational control, training, record keeping, and compliance and safety. Hereby the attendees will observe the instructor (observation-phase). The attendees are required to prepare all what is necessary for the on-site audit of the remaining AOC holders, to be performed in second on-site session (phase 4).	5 days	5 days (5 - 9 June 2023)
4	Onsite Session	During this the applicant will demonstrate to the CAC flight operations inspectors the compliance with submitted manuals and programs in an operational environment. The instructor will guide the flight operations inspectors in performing an on-site audit of the AOC holder focused on operational control, training, record keeping, and compliance and safety. Now there is change in roles. The attendees will perform the on-site audit under supervision of the instructor (supervision-phase).	5 days	5 days (12 - 16 June 2023)



Experts

Mr. Wim Ovaa will be responsible for general coordination, Capt. Sander Starreveld is the Subject Matter Expert and Capt. Paul Stephens is the expert who will deliver the OJT in Armenia from 30 January until 10 February 2022.

Wim Ovaa has over 25 years of regulatory and aviation experience, with expertise in Ramp Inspection (SAFA/SACA) Programme Management, European Union (EU) 'Community List' ('Blacklist') coordination, EU/EASA Regulations and change management. Presently he is Director of Ciconia Aviation Services responsible for overall management.

Within SGI, Mr Ovaa was directly responsible for business development of training services and advisory on aviation safety regulations. As part of SGI Aviation Services Authorities, he was also managing the 2-REG aircraft register.

Prior to joining SGI, Mr. Ovaa was head of the EASA's SAFA Programme, with oversight of all 27 European Union member states. He was instrumental in developing and implementing the EC SAFA/RI programme across Europe. This included development and implementation of programme adaptations designed to ensure that all EU Member State Authorities complied with their legislative obligations.

Other significant positions held by Mr. Ovaa include Head of Airworthiness & SAFA Office for the Joint Aviation Authority (JAA), where he oversaw the SAFA programme for 42 participating states. In this role, he managed the SAFA programme on behalf of the ECAC organisation (European Civil Aviation Conference) and its Member States. As Senior Policy Officer with the CAA-NL he oversaw approved maintenance and production organisations and was responsible for SAFA implementation. Mr. Ovaa started his career with the aircraft manufacturer Airbus, in their Product Support Division.

Mr. Ovaa graduated with a degree in Aeronautical Engineering from Delft University of Technology, The Netherlands. In addition, he holds a Master's in Business Administration (MBA).

Mr. Ovaa has excellent communication and drafting skills in English.

Captain Willem Sander Starreveld has over 18 years of aviation experience, with a unique expertise ranging from both the regulatory field as well as the commercial operation of aircraft. His skills include aircraft performance mathematics, regulatory compliance verification, safety management, flight inspections (CAA NL), JAA harmonization operational inspections (JAA OPST team member) and experience as Director Flight Operations for various operators.

Presently he works as captain and aircraft manager for a private jet owner while providing expertise for third parties on various aviation areas requiring the combination of in depth knowledge of regulations and its actual practices. To date Mr Starreveld is involved in providing a comprehensive safety analysis for the renaming of taxiways at Singapore's Changi Airport. Furthermore he has developed the operational procedures, including GNSS approaches for Twente Airport in The Netherlands. Other examples range from developing approval procedures used by NAA's with respect to specific operational approvals (e.g. MNPS, RVSM, RNP, etc.), practical advice on de- or refining approach and departure procedures and/or airspace structures, implementation of Safety Management Systems and developing operational manuals for aircraft/airport operators, and flight schools.

Previous positions include the board of the Netherlands Association of Commercial Aviation. Goal of the NACA was to ensure a level playing field on behalf of the associated operators and to ensure that the

interests of fixed wing operators in The Netherlands were addressed politically. He advised associated companies on methods of compliance with EU-OPS requirements and possible improvements.

Captain Starreveld coached inspectors of various foreign Civil Aviation Authorities on behalf of the Dutch Ministry of Aviation affairs (in and outside the EU). He reported directly to the Dutch minister of transportation and EU representatives abroad. While working for the CAA – NL, Captain Starreveld was the dedicated principle inspector for various operators, including KLM. He was responsible for the operational oversight and coordination of inspections for these operators. Furthermore, he arranged numerous meetings with airline management to discuss company developments and implications of changing aviation legislation. Captain Starreveld was responsible for the development of the CAA’s policy on leasing, code sharing and interchange in general.

Mr. Starreveld holds an ATPL and graduated with a degree in Aeronautical Engineering from the Polytechnic University of Haarlem, the Netherlands. Mr. Starreveld has excellent communication and drafting skills in English.

Dinos Rodis has over 40 years of aviation experience, and was employed by airlines and NAAs (HCAA/Greece and GCAA/UAE). He combines both operational (Captain) and airworthiness expertise. As an FOI he has been involved in many AOC initial approvals and renewals. His main expertise is in the domain of fixed-wing aircraft.

For several years he is instructor/expert with Ciconia Aviation delivering training and advisory services to NAAs and airlines in various parts of the world. This includes as well a Ramp Inspection OJT to CAC Armenia in June 2022.

Timing

week	dates	topic	Instructor
23	5 - 9 June 2023	OJT CAC Armenia FOD Inspectors	Dinos Rodis
24	12 - 16 June 2023	OJT CAC Armenia FOD Inspectors	Dinos Rodis

Fees

Following fees are proposed:

- (PW) = Preparation work
- (T) = Travelling
- (IO) = Instructing online
- (IL) = Instructing local
- (PD) = Per-diem
- Fees are excluding hotel lodging and airline tickets
- HOTAC and travelling fees to be arranged by CAC I.a.w.
 - o International recognized hotel chain with restaurant facilities
 - o Maximum 1 stop-over during flight
 - o Ticket class premium economy or business

Phase	Topic	Instructor work	Days	Cost
3	Onsite Session	- Prepare on-site training	PW: 3	€13.250,00
		- Review AOC application	T: 2	
		- Travelling	IL: 5	
		- Perform 5-day onsite training	PD: 7	
4	Onsite Session	- Prepare on-site training	PW: 3	€13.250,00
		- Review AOC application	T: 2	

- Travelling	IL: 5
- Perform 5-day onsite training/audit	PD: 7
Total €26.500,00	

Expenses:

HOTAC Yerevan:

- instructor: 8 June until 17 June 2023: 14 nights €100/night

Flights to Yerevan:

- instructor: Greece – Armenia v.v. est. €1250

Total costs onsite visits:

- HOTAC	€1400,-
- Airline ticket	€1000,-
- Total	€2400,-

total fee (old)	€	26,500.00
HOTAC	€	1,400.00
Flights	€	1,000.00
total fee (old) incl. expenses	€	28,900.00
total fee (new) incl. expenses	€	27,500.00
discount	€	1,400.00

Proposed sequence of invoicing

- One invoice for the total amount of €27.500,- to be issued by Ciconia Aviation Services.

For acceptance of this proposal:

23 March 2023
Ouderkerk aan de Amstel, the Netherlands


Wim Ovaa
Director
Ciconia Aviation Services

Date:
Yerevan, Armenia


Name:
Function:
Organisation: Civil Aviation Committee

